

TENDER NOTICE

AN OPEN NATIONAL INVITATION TO TENDER

N°: 007/ONIT/BUEA COUNCIL/BCTB/2023 OF 25/1/2023
FOR

THE CONSTRUCTION OF THE GLASS ENCLOSURE OF THE OPEN BALCONIES OF
THE NEW COUNCIL BUILDING

FINANCING: BUEA COUNCIL INVESTMENT BUDGET 2023 FINANCIAL YEAR.

1. Subject of the Invitation to tender:

Within the framework of 2023 Buea Council Investment Budget for the 2023 financial year, the Mayor of Buea Council, Contracting Authority, hereby launches an Open National Invitation To Tender :N°: 007/ONIT/BUEA COUNCIL/BCTB/2023 OF 25/1/2023

FOR

THE CONSTRUCTION OF THE GLASS ENCLOSURE OF THE OPEN BALCONIES OF
THE NEW COUNCIL BUILDING

2. Nature of Services

The works comprise the following:

The works comprise the output of the preliminary studies is the placement of glass works mixed with aluminium framing

3. Execution Deadline

The maximum execution deadline provided for by the Contracting Authority shall be **Two (02) months**

4. Lots:

The work is in a single lot namely **THE CONSTRUCTION OF THE GLASS ENCLOSURE OF THE OPEN BALCONIES OF THE NEW COUNCIL BUILDING**

5. Estimated cost:

The estimated cost after preliminary studies is Ten million (10,000,000) Francs CFA

6. Participation and origin:

Participation is open to duly legalized Cameroonian enterprises or companies that fulfill the requirements of this invitation to tender.

7. Financing

Works which form the subject of this open invitation to tender, shall be financed by Buea council investment Budget of the 2023 financial year, budget head Number 23329

8. Bid Bond:

Each bidder must include in his/her administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of Finance and whose list is found in document No. 11 of the tender file, of an amount of two hundred thousand (200,000) Francs CFA

and valid for **Thirty (30) days** beyond the date of validity of bids

9. Consultation of Tender file:

The file may be consulted during working hours at the **office of the Project Development Unit of Buea Council, Tel: +237 677 618 917** from the date of publication of this notice.

10. Acquisition of tender file:

The file may be obtained from **the office of the Project Development Unit of Buea Council, Tel: +237 677 618 917** as soon as this notice is published against a payment of a non refundable sum of **Thirty thousand (30.000) FCFA** payable at the Buea Council Treasury.

11. Submission of bids:

Each bid drafted in English or French in **Seven (07) copies** including **one (1) original** and **six (06) copies** marked as such, should reach the office of the **Project Development Unit of Buea Council**, not later than **3/3/2023** at **9 am** and should carry the inscription:

AN OPEN NATIONAL INVITATION TO TENDER
N°: 007/ONIT/BUEA COUNCIL/BCTB/2023 OF 25/1/2023
FOR

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THE NEW COUNCIL BUILDING.**

“To be opened only during the bid-opening session”

12. Admissibility of bids:

Subject to being rejected, only originals or true copies certified by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officer etc) must

imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily not be older than **three (03) months** preceeding the date of submission of bids or may be established after the signature of the tender notice.

Any bid not in conformity with the prescriptions of this notice and tender file shall be declared inadmissible. Especially the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance or the non-respect of the models of the tender file documents shall lead to a pure and simple rejection of the bid.

13. Opening of bids:

The bids shall be opened in a **single (01) phase** on 31/3/2023 at 10am local time by the Buea Council Tenders Board in the Buea Council Chambers.

Only bidders may attend or be duly represented by a person with a written authorization and with a sound knowledge of the tender file.

14. MAIN EVALUATION CRITERIA:

Any bid not meeting with the requirements of the Tender File will be declared inadmissible.

A. ELIMINATORY CRITERIA

The eliminatory criteria are identified as follows:

- ❖ Absence of a document in the Administrative file 48 hours after opening;
- ❖ Execution time greater than that prescribed in the Tender that is 2 months
- ❖ False statement or falsified documents in the Tender Files;
- ❖ Omission in the financial offer of a quantified unit price
- ❖ Presence on ARMP's list of Enterprises which abandoned the execution of contracts;
- ❖ Technical marks less than 70%
- ❖ Absence of bid bond or non-conformed bid bond during bid opening session;

B. ESSENTIAL CRITERIA:

The criteria relating to the qualification of candidates could indicatively be the following:

- Methodological approach and relevance of proposed solutions;	Yes / No
- References of the bidder (experience of at least two (02) years in similar works)(attach proof)	Yes / No
- Availability of the essential equipment	Yes / No

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They must obligatorily not be older than **three (03) months** preceeding the date of submission of bids or may be established after the signature of the tender notice.

Any bid not in conformity with the prescriptions of this notice and tender file shall be declared inadmissible. Especially the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance or the non-respect of the models of the tender file documents shall lead to a pure and simple rejection of the bid.

13. Opening of bids:

The bids shall be opened in a **single (01) phase** on **21/3/2023** at **10am** local time by the Buea Council Tenders Board in the Buea Council Chambers.

Only bidders may attend or be duly represented by a person with a written authorization and with a sound knowledge of the tender file.

14. MAIN EVALUATION CRITERIA:

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B. ESSENTIAL CRITERIA:

The criteria relating to the qualification of candidates could indicatively be the following:

- Methodological approach and relevance of proposed solutions;	Yes / No
- References of the bidder (experience of at least two (02) years in similar works)(attach proof)	Yes / No
- Availability of the essential equipment	Yes / No

- Proof of Ownership or hire of the essential equipment proposed	Yes / No
- Experience of key supervisory staff (at least Civil Engineering Senior Technician with 10 years' experience or Civil Engineer with five (05) years of experience).	Yes / No
- Turnover of at least 30,000,000 FCFA	Yes / No
-Financial capacity, Access to credit or other financial sources, 8,000,000 FCFA	Yes / No
- Deadline of execution respected.	Yes / No
-Absence of attestation of site visit and site visit report (attach pictures/photos) signed by the Contractor on his honour	Yes/No

The evaluation of the technical offers will be made according to the binary notation (Yes/No) on the basis of the essential points above in accordance with the RPAO, with a threshold of 70% for all the essential criteria taken into account.

15. Award criteria

The contract shall be awarded to the bidder with the least evaluated financial offer having the technical and administrative files which are in conformity with the tender document/file.

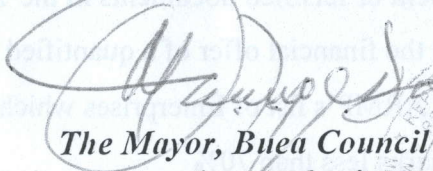
16. Validity of bids

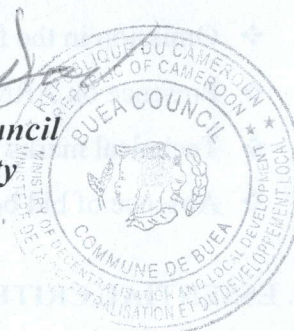
Bidders will remain committed to their bids for Ninety (90) days from the deadline set for the submission of tenders.

17. Complementary information

Complementary technical information may be obtained during working hours from the Office of the Project Development Unit of Buea Council, Tel: +237 677 618 917

Done in Buea, on the 25/11/2023


The Mayor, Buea Council
Contracting Authority
David Mahini Namange Esq.
MAYOR
BUEA COUNCIL



Copies:

- MINMAP
- ARMP (for publication and archiving)
- Private Secretary to the Mayor Buea Council (for archiving)
- Chairperson of Tender Board (for information)
- Notice boards (for information)
- CRTV local and National Station (for publication)